

BOARD APPLICATION FORM

— CVS FALKIRK & DISTRICT



Application Form

If completing a hard copy application, please complete it in black ink using BLOCK CAPITALS.

If completing a digital copy, please note that the boxes on this form will NOT expand as you type.

If you have any difficulties with this application form, or would like to request any other format, please contact CVS Falkirk & District by email: recruitment@cvsfalkirk.org.uk

Returning Your Application

Please email completed documents to: recruitment@cvsfalkirk.org.uk

Question	Response
Name	
Representing Area of Falkirk & District	
Representing Organisation	
Contact Email Address	
Community Capacity Building	
Contact Phone Number	
Biography <i>Please tell us more about yourself and your background</i>	

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Supporting Statement

Using the role descriptor for reference, please tell us about your qualities, skills, experience and achievements that you believe make you the right person for the CVS Falkirk & District Board. Please make sure you give relevant examples to illustrate how you will meet the essential and desirable requirements.

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Skills Matrix

Please complete the skills matrix below using the following guide:

- 3 = Detailed knowledge and experience through a qualification, volunteering or employment
- 2 = Some knowledge and experience through a qualification, volunteering or employment
- 1 = Limited knowledge and experience
- 0 = No experience or knowledge in this area.

Area of experience or knowledge	Score	Please give examples of knowledge and experience
Business Development		
Charity Law		
Climate		
Communications		
Community Development		
Community Ownership		
Community Projects		
Digital/IT Leadership		
Economic Development		
Environment		
Financial Management		
Funding Panels		
Fundraising or Income Generation		
Governance/Risk		

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Skills Matrix (continued)

Please complete the skills matrix below using the following guide:

- 3 = Detailed knowledge and experience through a qualification, volunteering or employment
- 2 = Some knowledge and experience through a qualification, volunteering or employment
- 1 = Limited knowledge and experience
- 0 = No experience or knowledge in this area.

Area of experience or knowledge	Score	Please give examples of knowledge and experience
Health and Wellbeing		
HR Management		
Networking Capability and Experience		
Political/Policy Landscape		
Private Sector		
Project Management		
Public Sector		
Rural Communities		
Social Enterprise		
Strategic Policy		
Third Sector		
Volunteer Management		
Working with Priority Groups		

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Nomination

Member organisations of CVS Falkirk & District are invited to nominate and vote for candidates for election at CVS Falkirk & District's forthcoming AGM; to do so, they must also complete the Nomination Form (linked for your convenience), which outlines why they believe you would be a good addition to our Board. You must also sign this form, confirming your willingness to stand for election. For applicants who are not with a member organisation, Directorships will be appointed by the Board. We will encourage applicants to join CVS Falkirk & District with individual membership.

Declaration

"I declare that the information on this form is correct and complete, to the best of my knowledge and belief. I understand that any false or misleading statement or any significant omission could result in termination of Board membership, should I be subsequently appointed as a result of submitting this application. I understand that any offer of Board membership will be subject to receipt of permission to work in the UK, satisfactory references, satisfactory Disclosure results (if applicable to the post being applied for) and a probationary period. I authorise CVS Falkirk & District to verify information contained in this application. I understand that third parties may be consulted to verify qualifications, criminal convictions and health information should this be necessary for this post."

I confirm the above declaration.

Name :

Candidate Signature

Date

Next Steps

After consideration of applications, candidates will be invited to meet the Selection Committee for an introductory briefing, with those selected invited to stand for election at the next Annual General Meeting.

Thank you for your interest in the organisation and completing this form.

Please return this form by email to: recruitment@cvsfalkirk.org.uk