



## **Kelvin Valley and Falkirk Community Led Local Development (CLLD) Fund (‘the Fund’): Data Protection and Your Rights**

CVS Falkirk & District will process any personal information contained in the application confidentially and in accordance with data protection legislation and our privacy statement.

The application form contains information that is personal data for the purposes of the General Data Protection Regulation 2018 (GDPR) and in respect of which the funding partner is obliged to supply the following information:

- The data controller is CVS Falkirk & District
- The legal basis for collecting the information is Contract
- The information you provide will be used for the following purposes:
  - a) Processing your application: your application will be made available to the funding panel group
  - b) Data may be used for statistical purposes by CVS Falkirk & District, Falkirk’s Community Planning Partners, and Scottish Government, for performance monitoring and reporting
- Your application form will be stored securely and retained to ensure CVS Falkirk & District’s compliance with grant conditions which are relevant to successful applications. Apart from a) to b) above, the information you provide will not be disclosed to any other organisation for any purpose other than detecting or preventing fraud

You have the right to request information about how your personal data is processed and to request a copy of that personal data. You have the right to request that any inaccuracies in your personal data are rectified without delay and you can edit your contact details at any time. This should be done in the first instance by contacting CVS Falkirk & District directly to make such a request.

In applying, you confirm that:

- You have read the fund guidance and understand the criteria relating to both applicant organisations and projects
- You are applying on behalf of an eligible organisation and are authorised to submit this application
- The project requires funding in the current financial year to proceed
- You understand that CVS Falkirk & District is required to store and process the data you submit in order to consider your application and manage any potential grant
- CVS Falkirk & District can hold the data you have provided and share it with partners as necessary to manage the grants process
- You have permission from any other person whose data you are including in your application