



Community Leaders Network (CLN)
Wednesday 12th July 2023
10am – 12pm
Zoom Meeting

Present:

Tariq Mahmood (TM) (Chairperson)
Laura Jamieson (LJ) (Minute Taker)

CVS Falkirk and District
CVS Falkirk and District

Alan Reed (AR)

Bailliefields Community Hub SCIO

Diane Davies-Bailey (DDB)

Forth Valley Migrant Support Network

Harrison Crawford (HC)

Global Family Care

Janice Donoghue (JD)

Falkirk Citizens Advice Bureau (CAB)

Karen Murdoch (KM)

Includem

Sharron McKean (SM)

Falkirk District Action Group (FDAG) and FDAG Juniors

Stephen Sutton (SS)

Bailliefields Community Hub SCIO

Apologies:

Chris Gunn (CG)

Falkirk Football Community Foundation

Dave Bremnar (DB)

Go! Youth Trust

Elisabeth Campbell (EC)

Paragon Housing Association

Elaine Grant (EG)

Falkirk Delivers

Saadia Ahad (SA)

Al Masaar SCIO

1. Welcome and Introductions

TM introduced himself, welcomed network members present and advised the meeting was recorded via Zoom. Introductions were made between members.

2. Review of Previous Minutes and Introduction of Action Tracker

The previous minutes from the October 2022 and April 2023 meetings were approved as an accurate record of the previous meeting.

Actions for this network will be recorded via an action tracker going forward, which will be shared at each meeting.

3. Terms of Reference

Having previously shared a drafted Terms of Reference (ToR), TM gave a brief background on the Falkirk Older People's Network (OPN) and their roots in the Make It Happen forum, their path to independence (supported by CVS Falkirk), and how they took the same ToR and made use of it for their particular aims.

As explained by TM, the majority of the ToR focuses on the administration of the network, the clarity of its purpose and managing membership; however, as with the OPN's version, it needs tailored to the needs of CLN. TM is happy to undertake this role once members have agreed a position and a consensus around structure.



Members were given the opportunity to give their comments during the meeting, as well as via email at another time, with in-meeting comments noted below:

- Can the email group set up for the CLN be used for communication and sharing of resources between members? If so, it would be good to include this in the ToR.
 - LJ noted that this should be possible under GDPR and other data protection legislation, as long as it is very explicit in the ToR the purposes of this sharing, and who would have access to members' information.
- How does the network maintain the integrity and cohesiveness of the ToR?
 - TM explained that the CLN will be supported and facilitated by CVS Falkirk for as long as needed, and this will be part of that support.

Please see Action Log for actions assigned.

4. CVS Falkirk Membership

TM spoke about the process and benefits of CVS Falkirk membership, especially in connection, and the opportunity to vote, at their AGM.

CVS Falkirk has also recently recruited a Third Sector Engagement Officer, who will review the current process in line with CVS Falkirk's role as the representative body of the third sector in Falkirk District; this is part of their new programme of membership growth, and the sector's voice and input will be incredibly important throughout this.

Members asked questions about the current membership process; during this discussion, TM clarified that membership is not conditional on attending the forums and networks.

Please see Action Log for actions assigned.

5. Community Ownership

TM provided an overview of Falkirk Council's Strategic Property Review (SPR), [Community Asset Transfer \(CAT\)](#) and community ownership, and the "An Informed Choice" programme of information sessions and support from CVS Falkirk. CVS Falkirk is currently working to expand the support they offer (including their current Community Ownership vacancies), while responding to the potential opportunities and challenges presented by the SPR.

Members spoke about their own experiences with CAT and community ownership in Falkirk District:

- one member highlighted that it was difficult to find a list of properties and buildings available for asset transfer under the SPR
 - LJ provided a link to this list, noting that Falkirk Council is taking a phased approach to the SPR; the list is available to view in full on the [Falkirk Council](#) website (linked for your convenience), under Appendix 2A, from page 32
- another spoke of the useful contacts they had made during the process, including:
 - local councillors for the area(s)
 - Arthur Berg: arthur.berg@falkirk.gov.uk



6. Get on Board

TM informed members of CVS Falkirk's intention to run their Get on Board programme in 2024; the programme, which was first run as an event in 2016, will take place over 10 months, with places for a limited number of local groups and organisations to develop their board recruitment process.

Members who would be interested in taking part should contact TM by email:

tariq@cvsfalkirk.org.uk

7. Next Meeting: Wednesday 11th October at Bailliefields Community Hub

The next meeting will take place in-person, hosted by SS and AR at Bailliefields Community Hub. The meeting will mainly feature a FREE workshop on Appreciative Inquiry with consultant Philippa Bonella, along with a tour of the new Bailliefields Community Hub and time for networking. Lunch will be provided; members should inform TM by email if they plan to attend.

8. AOCB

8.1 Falkirk's Third Sector Employability Summit

CVS Falkirk has organised the Falkirk Third Sector Employability Summit, taking place 9:30am – 12:30pm on Thursday 24th August 2023 at Forth Valley Sensory Centre, Redbrae Road, Camelon, FK1 4DD. The morning's discussions will be followed by a light lunch and an opportunity for networking with colleagues, the event is free to attend but booking is essential.

This event is for third sector groups and organisations, including charities, social enterprises, community and voluntary groups, who contribute to (or are interested in contributing to) Falkirk District's employability aims and outcomes.

For further information, please visit the [CVS Falkirk](#) website.

8.2 Limerigg Community Fun Day

Limerigg Action Group is holding their first Community Fun Day.

Supported by the team at CVS Falkirk and Foundation Scotland, the FREE fun day will take place on Saturday 29th July 12pm - 3pm, at Limerigg Community Centre, Slamannan Road, Limerigg, FK1 3BN.

There will be lots of fun activities and stalls on the day, including a fire engine, a bouncy castle, face painting, a candy floss machine, soft archery, and much, much more! And don't forget the tombolas and prize raffle!

For further information, please visit the [Facebook event](#).

**Date of Next Meeting: Wednesday 11th October,
10am – 12pm,
at Bailliefields Community Hub, Sunnyside Road, Brightons, Falkirk, FK2 0RN**

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