



**Community Care and Health Third Sector Forum**  
**Tuesday 7<sup>th</sup> May 2019**  
**10am – 12pm**  
**Falkirk Fire Station**

**Present:**

Scott Malcolm (SM) (Chair)  
Becca Heggie (BH) (Minute-taker)  
Annette Kerr (AK)

Angela Price (AP)

Anne Black (AB)  
Annette Ballantyne (ABal)  
Diana Morgan (DM)  
Duncan Hearsom (DH)  
Hannah Gray (HG)  
Jen Kerr (JK)  
Jessie Ann Malcolm (JAM)  
Kathryn Spiers (KS)  
Margaret Coutts (MC)  
Morven Mach (MH)

Pauline Simpson (PS)  
Peter Krykant (PK)  
Sarah Murray (SM)  
Satya Dunning (SD)

Susan High (SH)  
Tracey Gibson (TG)

Yvonne Murphy (YM)

CVS Falkirk and District  
CVS Falkirk and District  
Falkirk Health and Social Care  
Partnership  
Falkirk and District Association  
for Mental Health (FDAMH)  
The Braveheart Association  
SDS Forth Valley  
NHS Forth Valley  
Dial-a-Journey  
Strathcarron Hospice  
CVS Falkirk and District  
NHS Forth Valley  
Cyrenians  
Samaritans  
Falkirk Health and Social Care  
Partnership  
Penumbra  
Cyrenians  
Royal Voluntary Service  
Rainbow Muslim Women's  
Group  
Strathcarron Hospice  
Falkirk and Clackmannanshire  
Carers Centre  
Crossroads Falkirk

**Apologies:**

Adrian Mclaughlin (AdM)

Ania Sandland (AS)  
Ann Mclaughlin (AM)  
Arlene Bowmaker (AB)

Falkirk Health and Social Care  
Partnership  
Outside the Box  
NHS Forth Valley  
Life Fit Physiotherapy



Arun Gopinath (AG)

Central Scotland Regional  
Equality Council (CSREC)  
Chest Heart and Stroke

Carol Anderson (CA)

Holly Hoskisson (HH)

Falkirk and Clackmannanshire  
Carers Centre

Jackie Turnball (JT)

NHS Forth Valley

Katie (K)

Scottish Waterways Trust

Liz Torrance (LT)

Crossroads Scotland

Lynne Frail (LF)

Forth Valley College

Morag Fullard (MF)

Falkirk and District Association  
for Mental Health (FDAMH)

### **1. Welcome, Introductions and Apologies**

Forum members present were welcomed to the meeting and introductions were made. Apologies were noted as above.

### **2. Review of Previous Minutes from 05.02.19**

The minutes of the previous meeting were agreed as an accurate record.

### **3. Angela Price (FDAHM – Community Hub)**

AP introduced herself to forum members present then proceeded to give an update about the Opening Day event FDHAM held previously.

AP informed forum members that the drop in service at FDAHM no longer exists. FDHAM have replaced this service with a new service, The Social Spark. The Social spark was developed to support people who experience social isolation. The Social Spark is one service with five elements:

- Social Spark
- Bright Spark
- Project Spark
- Vital Spark
- Central Spark

Central Spark is the most recent addition to the services FDAHM offer. Central Spark was developed to support people who are not yet ready to participate in group settings. FDAHM will support people using this service to build confidence, self-esteem and make connections to their communities through up to four half-days a week of activities depending on the individuals' personal needs.

AP continued to inform the forum about a rise in demand for services within FDAHM and identified that lack of space within the FDAHM building is an ongoing issue. AP informed forum members that FDAHM would be interested in merging with organisations to share premises to create a Community Hub. AP asked forum members if they would be interested or know any organisations considering alternative accommodation to email [angela.price@fdamh.org.uk](mailto:angela.price@fdamh.org.uk).

#### **4. Falkirk Health and Social Care Partnership - Health and Social Care Change Projects**

##### **4.1 Health and Social Care Partnership (HSCP)**

JK delivered a brief summary of recent changes taking place within the HSCP on behalf of Adrian McLaughlin as he had to submit late apologies. The HSCP have now agreed on an operational structure, the most recent change taking place is the review of day services for adults.

The Community Learning and Development Team and Falkirk Council are planning engagement with people who currently attend day services, and they would like to work with the forum members to share knowledge, experience and input. They are keen to get input from those working predominately with older people. Those who are interested should contact SM by email [Scott.Malcolm@cvsfalkirk.org.uk](mailto:Scott.Malcolm@cvsfalkirk.org.uk).

JK informed forum members the Health and Social Care Partnership have recently put a bid into the Scottish Government for a technology enabled care fund. This could potentially lead to a community focused hub for people to access healthcare related services.

The Health and Social Care partnership have recently started a new project Community Lead Support this will be run by National Development Team for Inclusion (NDTI) who has been part funded by Scottish Government and part funded by the Health and Social Care Partnership. The purpose of this project is to review social work conversations and processes. There are four stages to this project which involve making social work more accessible for people.

Action: JK to put Community Lead Support presentation on CVS website.

##### **4.2 Huntington's Disease Association**

JK informed the forum to about The Huntington's Disease project which is a project run by The National Huntington's Disease Association. The aim of this project is to establish a pathway for suitable support which currently doesn't exist in Forth Valley. Huntington's disease is a hereditary condition in which your brain's nerve cells gradually break down. This affects your physical movements, emotions, and cognitive abilities.

#### **4.3 Community Link Workers**

As part of the GP contract, funding is available from Scottish Government for Community Link Workers and Community Learning and Development workers. The Community and Development worker posts have been approved and there will be one for each of the locality areas.

The purpose of the Community Learning and Development workers is to provide start up support, governance support and to help people engage with organisations. Link Workers will be based in GP surgeries and work alongside GP's to signpost to relevant organisations. AP noted there has to be better communication between Organisations, Management and Link Workers.

### **5. Integration Joint Board (IJB) Update**

#### **5.1 Third Sector Representation**

JK informed forum members that a new third sector representative from the Community Care and Health Forum (CCHF) needs to be elected to join the IJB as former representative Maureen Hill has resigned.

JK informed forum members that there is currently no voting process in place and asked forum members to give suggestions on how they would like the voting process to take place. Forum members agreed they would like to vote online. JK informed forum members there can only be one vote made per organisation. CVS Falkirk will advertise the upcoming nomination process in the next 4-6 weeks.

AP suggested calling another forum in July to ratify forum representation before the upcoming IJB meeting in September.

#### **5.2 IJB Chair and Vice-Chair Roles**

At the April IJB meeting each year there is a change of the Chair and Vice-Chair roles, in order that the roles alternate between Falkirk Council and NHS Forth Valley voting members. Councillor Fiona Collie will become Chairperson at the next meeting and Michelle McClung will become Vice-Chairperson. Many thanks were given from all to Julia Swan (Chairperson) and Councillor Allyson Black (Vice-Chairperson) for their work over the past year.

#### **5.3 Clinical Care and Governance**

JK informed forum members a Clinical Care and Governance group has been established and the membership is reviewed annually. It was agreed it would contain either a service user representative or a third sector representative. JK has recommended that both these representatives should be present.

#### **5.4 Chief Officer's Report**

It was stated that the Falkirk IJB will issue an electronic version of the self-assessment form to all partners related to the IJB and will be bringing the final collated replies to the development session on Friday 10<sup>th</sup> May 2019. This will allow partners and shareholders the ability to agree on any actions for improvement of the submission itself.

Scottish Government has notified all IJBs of the review of legislation contained within the Scottish Mental Health Act. The first is that the Director of Adult Social Work, Joe McElholm and the Community Services Manager for NHS Forth Valley are both retiring in June and July respectively.

#### **5.5 Strategic Plan**

The updated strategic plan was viewed over the months of February and March 2019 and was approved. It was also noted that the responses were not as diverse as hoped; as such it is felt that the Third Sector could adjust and improve upon this next time.

#### **5.6 Financial Position Update**

The final year budget is currently projected to be in overspend by £3.6 million, it was agreed upon to reduce this through use of reserves (including some ring fenced for other projects.)

#### **5.7 Partnership Funding**

The recommendations of the Partnership Funding Group applications was approved by IJB.

#### **5.8 Alcohol and Drug Partnership (ADP)**

The IJB received a paper that provided a background to ADPs and an overview of its current issues around governance across Forth Valley and the priorities for Falkirk ADP.

It was clarified that an ADP does not deliver services but has a role to ensure coordination of relevant services. It does this by commissioning services.

The Forth Valley ADP is not accountable to any other partnership and discussions have been held around it stepping down as an 'ADP' but continuing as a working group that ensures there is coordination of critical Forth Valley wide services by working with both local ADPs and IJBs.

The Scottish Government are about to publish reviewed guidance for the place of ADPs in the new landscape of IJBs and Community Planning. This is not expected to provide a direction on where an ADP should be accountable to in order to take account of the varying contexts across Scotland. Once



this is published, it is proposed that Falkirk ADP undertakes a governance and membership review.

## **6. Third Sector Partner Updates**

No further updates were given at this time.

## **7. Three Key Messages**

SM explained the concept of three key messages to members of the forum.

## **8. AOCB**

### **8.1 Employability Tender Framework**

JK informed forum members about the employability tender framework providing an opportunity to sign up to the approved providers list which Falkirk Council will use and when they need small bits of support in specific areas.

#### **Date of Next meeting**

The date of the next Community Care and Health Meeting will take place Tuesday 20<sup>th</sup> August 2019, 10am – 12pm at Falkirk Fire Station.

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