

ORGANISATIONAL DEVELOPMENT PLAN

LOGO

Organisation Name	
Key Contact	
Telephone	
Email	
Period	
Completion Date	
Date Established	

Legal Form	
Charity Registration No	
Address	

Executive Committee	
Committee	
Sub Committee	

Location	
Frequency / Dates	

Foreword

MOTIVATION FOR DEVELOPMENT

How have you sought to better understand capacity gaps and needs? (100 words)

Who was involved in undertaking the organisational assessment and prioritising needs? (100 words)

Who within the organisation (both your organisation and your partners') was involved? If external support was provided, please give details.

DEVELOPMENT PLAN

Please outline your development plan. (150 words)

Summarise your development plan and how it relates to the gaps and needs identified.

How will you implement your development plan? (150 words)

What activities will be undertaken? How will they be sequenced? How will you ensure that there is enough capacity within the organisation to implement the plan?

Who will be involved in delivering the development work? (150 words)

Who will lead the process? What skills and experience do they have? Who else will be involved? How with the governing body be involved in the planning and implementing of the plan?

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EMBEDDING LEARNING

What will be the result of your development work? (100 words) Provide up to five changes in your organisational performance that you expect to see as a result of this work.
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How will you ensure that learning from this process is institutionalised? (100 words) What measures will you take to ensure that this work is embedded within the organisation?

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How will this work change the way you operate and how will this enable you to be more effective? (100 words) How will this work support achieving your vision and mission and achieving long term sustainability?

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Objectives	Timeframe Short Term (0 > 12months) Medium term (1yr > 3yr) Long Term (3yrs > 5yrs)
1 -	
2 -	
3 -	

Objective 1 -

Objective	Assigned to	Timeline	Partners	Resources

Objective 2 -

Objective	Assigned to	Timeline	Partners	

				Resources

Objective 3 -

Objective	Assigned to	Timeline	Partners	Resources

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