1. Welcome and Introductions
   The Chair welcomed everyone to the meeting and introductions were made from forum members present.

2. Apologies
   The apologies were noted as above.

3. Minutes from Prior Meeting - 26.07.16 and Matters Arising
   The Chair read an overview of the draft minutes from the previous meeting which took place on Tuesday 26th July 2016. The draft minutes will be carried over to the next meeting in the New Year for approval due to the lack of present forum members who attended the previous meeting.

3.1 Matters Arising
7.2 Community Hub
   CVS Falkirk is no longer taking bookings for the Community Hub based in Falkirk Community Hospital.

4. Presentation on Hate Crime and Third Party Reporting – Arun Gopinath (AG), CSREC
   The 2 representatives from CSREC introduced themselves to the forum and gave a quick overview of what will be discussed during the meeting and what their organisation provides.

   The presentation given can be found on the Safer Communities webpage http://www.cvsfalkirk.org.uk/voice-of-the-sector/community-safety-forum/

   The following key points were noted from the presentation.

   - Central Scotland Region Equality Council’s (CSREC) aim is to promote equality, tackle discrimination, and promote community cohesion.
• CSREC has held various events over the Forth Valley area such as information sessions and community cohesion events to help bring the communities together.
• On Friday 4th November CSREC, in partnership with Central Scotland African Union and Waverley Care will be holding an African themed winter event with African food, fashion, music, children activities, information stalls and free health checks.
• There are now 116 legislations merged into the Equality Act 2010, which also details various kinds of discrimination.
• In 2015-2016 there have been 13 reports of disability hate crime in the Forth Valley area.
• A person who has committed a hate crime may be subject to higher jail sentencing.
• Third party reporting is to report a hate crime to an organisation that has a third party reporting centre to make service users feel safer to report hate crimes. Service users can also do this anonymously to a certain extent.
• Third party reporting has received positive feedback from service users who have used it to report hate crime.
• There are 9 third party reporting centres in Falkirk and 16 across the Forth Valley area.

5. Discussion of Current Issues
During this agenda item forum members are given the chance to discuss current issues that are relevant to the forum or their individual organisations.

5.1 Falkirk Council Community Justice Partnership
DW gave the forum an overview of Community Justice and its aims for the near future.

• A new act has been put in place for Community Justice over Scotland.
• Falkirk Council is currently focusing on Community Justice in the Falkirk District area, which will include improving outcomes of Community Justice to stop previous offenders reoffending by building partnerships.
• Scottish Government is currently working on a new plan and will submit the plan to the Community Justice Partnership, it is hoped the new plan will be in place by Saturday 1\textsuperscript{st} April 2017.
• Scottish Governments new plan will include 7 outcome themes.
• Community Justice Partnership projects within the Falkirk District area aim to make the experience better for previous offenders.
• It is hoped that the third sector will help alongside Community Justice Partnership to progress the work that is currently underway.
• Falkirk Council Community Justice Partnership will also be doing an Annual Review which is hoped to be published in the coming months.
• With the new Community Empowerment Act in place this has helped develop work experience linked with the local colleges in the communities to help gain working skills for the service user.
• Community Justice is aimed to:
  1. Improve the communities understanding and participation in
  2. Plan, work and fund activities together to address people's needs and stop reoffending
  3. Make sure that people affected by Community Justice have equal access to the services they require
  4. Design and deliver services that are based on evidence of what works and tailor those services to the needs of the individual service user
6. **Discussion of Themes for 2017**
   During this agenda item forum members are given the opportunity to voice their ideas for themes for the Safer Communities forum throughout 2017.

   One forum member suggested a discussion around the launch of the Community Justice plan which be launched on Saturday 1st April 2017.

7. **Update from CVS Falkirk**
   During this agenda item the Chair gave the forum an update on behalf of CVS Falkirk on the work and activities that are currently taking place across the Falkirk District area.

   7.1 **Falkirk People’s Rights and Equality Group**
   The first meeting of the Falkirk People’s Rights and Equality Group will take place on Wednesday 9th November, 6:30pm – 8:30pm at the Community Education Centre, Falkirk. This meeting is to give locals a chance to listen and voice their opinions to make Falkirk a safer place, including a discussion on hate crimes and a Police Scotland online workshop about hate crime, available on the Police Scotland website.

   7.2 **NSPCC Introductory Child Protection Training Course**
   The National Society for the Prevention of Cruelty to Children (NSPCC) is currently offering an introductory online training course for anyone who works with children in Scotland. The aim of the course is to give a clear understanding of how to recognise, report and record concerns of a child’s welfare and incorporate it into GIRFEC (Getting It Right For Every Child).

   The course is £20 per person and will take approximately 3 hours to complete. More information can be found on the NSPCC website [https://www.nspcc.org.uk/](https://www.nspcc.org.uk/)

7.3 **Revised National Standards for Community Engagement**
   The new revised National Standards for Community Engagement has been launched. The standards are key principles for effective practise which supports community and user engagement in Scotland in areas ranging from community planning to health and social care. This is to compliment and support Scotland’s growing community and the implementation of the Community Empowerment Act 2015.

7.4 **Co-Production Week**
   The Scottish Co-production Network and their partners have arranged a Co-production campaign week in Scotland which will take place from Monday 14th November to Sunday 20th November. The campaign will offer the chance to highlight and promote the co-production approach and to celebrate the work that is currently being done by various organisations. More information can be found on the co-production website [http://www.coproductionscotland.org.uk/](http://www.coproductionscotland.org.uk/)

8. **Nominations for Representatives of the Forum**
   The Chair advised forum members that opportunity to become a forum representative is still available. Arun was interested in becoming a representative. The Chair will send AP information of the role.
   **Action:** The Chair to send information to AP on the role of representative.
9. AOCB
   There was no business to discuss.

10. Date of Next Meeting
    Safer Communities forum 2017 meeting dates will be announced by CVS Falkirk through the Safer Communities webpage http://www.cvsfalkirk.org.uk/voice-of-the-sector/community-safety-forum/ and through their weekly e-bulletin.